



**Home-School agreement to ensure the safe implementation of protective measures to support the return of students under social distancing rules.**

**Chelmsford County High School for Girls**

**September 2020**

**COVID-19**

Dear Parents,

As we look forward to welcoming your daughter back to Chelmsford County High School for Girls, we have drawn up a new, temporary, Home - School agreement to ensure the safety of all members of the school community. This document sits alongside our established CCHS Behaviour Policy and, as is usual, impeccable standards of behaviour are expected at all times.

**We ask that you read this with your daughter and that you all sign to say that you have read, understood and agree to the points detailed below, before your daughter returns to School – thank you.**

The details in this letter are in accordance with the advice from [Department for Education](#) as of 28<sup>th</sup> August 2020.

I understand that:

**PARENT**

1. I must not send my daughter to School if she or someone in my household displays symptoms of coronavirus; but, instead, follow Government guidelines relating to self-isolation.
2. If I need to accompany my child to school, only one parent should attend. I should not drive onto the school site to drop my daughter off.
3. Parents should not gather at entrance gates or doors, or enter the site (unless they have a pre-arranged appointment, which should be conducted safely).
4. I will review my daughter's travel plans and as per Government advice in order to avoid public transport if at all possible (we do understand that for some, this is not possible). The preference is to walk, travel by car or cycle to school where possible. We are aware of the following guidance: [Transport to School and other places of education: Autumn term 2020](#).
5. I am not required to take my daughter's temperature every morning.
6. My daughter should bring her own packed lunch/snacks to school where possible.
7. My daughter should wear her school uniform.

8. As a School, we are advising students (and staff) to wear a face mask in communal areas. The government has stipulated that:

*In particular, schools that teach years 7 and above may decide to recommend the wearing of face coverings for pupils, staff or visitors in communal areas outside the classroom where the layout of the schools makes it difficult to maintain social distancing when staff and pupils are moving around the premises, for example, corridors.*

She should also wear a face mask if travelling on public transport – and be shown how to remove it safely, in accordance with Public Health England advice, and store once at School. If my child develops symptoms whilst in School, Public Health England advice will be followed and my daughter will be advised to wear a mask whilst awaiting collection by parents.

### **STUDENT:**

9. I need to clean my hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
10. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
11. Observe the minimum 2 metre social distancing when communicating with adults. I will tell an adult if I feel unwell.
12. If I do not respect the 2 metre social distancing rules, as laid out by the Government and Public Health England, then my parents may be contacted and I may be required to go straight home; this will be at the Headteacher's discretion.
13. As a School, we are advising students (and staff) to wear a face mask in communal areas. The government has stipulated that:
- In particular, schools that teach years 7 and above may decide to recommend the wearing of face coverings for pupils, staff or visitors in communal areas outside the classroom where the layout of the schools makes it difficult to maintain social distancing when staff and pupils are moving around the premises, for example, corridors.*
14. I must use the entrance and exit as stipulated by the School and stay in my allocated year group bubble:
- Year 7 – Junior entrance*  
*Year 8 – Main Languages Centre entrance*  
*Year 9 – Side door of Languages Centre, opposite Drama Studio*  
*Year 10 – Main Languages Centre entrance*  
*Year 11 – Dining Hall entrance*
- It will not be possible to be in the same year group bubble as my friends in other year groups. The expectation is that I go straight home. There will not be an after-school provision in Room 6.
15. I must, wherever possible, use my allocated work space throughout the day, and I will be required to sit at the same desk. I must use my designated toilet facilities.
16. I must clean my hands, on arrival at School, before and after eating, and after sneezing or coughing.
17. I will be encouraged not to touch my mouth, eyes and nose and that I will be expected to use a tissue or the crease of my elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it')
18. I will have to follow a strict designated one-way route in, around and out of School and obey the 2-metre rule with adults at all times. I will avoid physical contact with my peers.

19. My break/lunch time will be organised to ensure that any corridors or circulation routes used have a limited number of students using them at any time. I understand that the ideal is 'one in one out' of the toilets. I will not have access to my locker.
20. I understand that the aim is to use designated outside spaces for exercise and breaks. I should use my own pencil case and contents only and not share any items, such as stationery, hairbrush, or fill anyone else's water bottle for them (contrary to the usual CCHS courtesy).
21. I will co-operate with my teachers and staff, support my peers and seek help if I have a worry or concern.

**Further advice from the Department for Education: What happens if someone becomes unwell at an educational or childcare setting?**

1. If anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow: [The DfE guidance for households with potential infections DfE Response to an Infection - point 8 and 9](#)
2. If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.
3. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.
4. PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained.
5. In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.
6. If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive (see 'What happens if there is a confirmed case of coronavirus in a setting?' below). They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).

**Further advice: What happens if there is a confirmed case of coronavirus in a setting?**

1. When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 10 days from the onset of their symptoms. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.
2. Where the child, young person or staff member tests negative, they and their fellow household members should complete their 14-day isolation period. This is because they could develop Coronavirus within the remaining days.
3. If a child, young person or staff member tests positive, they should inform school immediately and isolate for a further 10 days from the onset of symptoms. The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- *direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)*
- *proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual*
- *travelling in a small vehicle, like a car, with an infected person*

*The health protection team will provide definitive advice on who must be sent home.*